



FULLERTON JOINT UNION HIGH SCHOOL DISTRICT

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Education and Assessment Services

District English Learner Advisory Committee (DELAC) Minutes

Wednesday, August 29, 2018

6:00 pm - 7:30 pm

Education Center - Board Room

Attendees: Steve Zamora, Director of Educational Services; Anna López, District Community Liaison; Veronica Lew, Recorder; Members: See sign in sheet.

I. Welcome

Anna López and President Ramona López welcomed attendees. Ms. López reviewed the agenda and provided an overview of today's meeting. Introductions were made and attendees shared the number of children they have and the school they are representing.

II. New Business

Member Training and Parliamentary Procedures: Mr. Omar Guillen from Orange County Department of Education presented DELAC members with fundamentals of parliamentary procedure. He explained the basics of the Local Control Funding Formula and the Local Control Accountability Plan as well as how funding is distributed and the importance of DELAC input in the LCAP. Mr. Guillen explained the function, roles, and responsibilities of ELAC and the role they play in making recommendations in the Single Plan for Student Achievement. Included in the ELAC overview was the composition of membership, bylaws, and the process for selecting officers. He explained the duties of DELAC officers and the importance of DELAC officers in the Consolidated Application. He emphasized the importance of following regulations because of the connection to Federal funds. Mr. Guillen also presented a brief overview of Robert's Rules of Order and how to conduct a meeting.

Parent input/comments/suggestions:

A parent asked if each ELAC needed to have the same bylaws.

A parent asked what happens if parents don't attend ELAC.

A parent asked for clarification on when changes can be made to the minutes.

Facilitator response:

Mr. Guillen responded that each committee was able to determine their own bylaws because they are guidelines and not legally required.

Mr. Guillen responded that it's important that the District document all attempts to invite and contact parents so that they have evidence in Federal Program Monitoring.

Mr. Guillen explained that changes or corrections can be made before minutes are approved.

III. Announcements

Ms. Anna López notified members of upcoming Love and Logic workshops that are available to parents. President Ramona López asked members to share contact information with her so that she is able to contact them before the next meeting.

IV. Adjournment

The next meeting is scheduled for Wednesday, September 26, 2018 at 6 pm. The meeting adjourned at 8:05 pm.